

SASPAC ERP
Release Notes
V21.11.10

Finances: General Ledger: Budgets:

1. **Right-Click: Auto Budget:** when you cancel this function using the **Escape** key, the incorrect insertion of a budget into your current row has been fixed.

Administration: Learners: Details:

1. A tick box has been added under the photo, with the text "Use Photo". Untick this if the school is not allowed to use that learner's photo. **Please note, this is not linked to any function in SASPAC.**

Finances: Banking: Bank Manager:

1. Any debtor transactions must specify the debtor allocation account. This affects Allocations and Split Transactions. You cannot post if the debtor allocation account is missing from any transaction.
On the **Allocations menu, please ensure all debtor allocations have a debtor allocation account entered.**
2. For Debtors' transactions, there is a warning if the allocated debtor is inactive:
The **Main** form, **Allocations** menu, and **Split** button have an extra column in the grid, "Inactive Debtors". The text "Inactive" will display next to all inactive debtors.
The **Details** form (reached from the **Allocate** button) has a red label with the text "Inactive" that will display when appropriate.

System: Database:

1. When creating / restoring a backup, there is an error with zipping / unzipping the file. Currently the backup will be created, but not zipped.

v21.09.17

Administration: Learners: Photos:

1. **Export** menu: The overflow error has been corrected.

Hostel: Marks:

1. The error, "Incorrect syntax near the keyword 'ORDER'", has been fixed.

v21.09.07

vBooks:

1. Learners marked as "Active after year end", will not be exported to vBooks.

Administration: Learners: Details:

1. The duplicate key error with the learner's photo has been corrected.

V21.08.24

CRM: Class Register:

CRM: Period Register:

1. Right-Click on Photo to **View Details:** On the **Family** tab, everything from Birth Date down will display their proper values.

Attendance: Attendance Staff:

1. Where staff clock in/out on different fingerprint readers, the problem with a negative Hours Worked amount showing has been fixed.
2. **Staff Absentee Reasons:** When editing this screen, only the staff members you are updating will appear, instead of all staff members.
3. The reason "Annual Leave" may be used for educators.

Class Group:

Administration: Learners: Details:

1. The Class Group has changed from a text box, to a drop-down list.
This list can be set on the **Lookup Codes** screen, and will be used on the **CRM Class Register**.
2. When standing on this field, press F2 to clear it.
F3 will **not** add another option to the list.

Administration: Learners: Lookup Codes:

1. The table, "Class Groups", has been added to this screen.
2. The Afrikaans column is not needed, and is therefore disabled.
3. There is **no** checking done when deleting from this table.

Please install the latest Reports update.

Administration: Learners: Details:

1. The CEMIS Number has been moved to the first tab.
2. The Class Group has been moved to the first tab, and extended to 25 characters.

This will reflect in the **CRM Class Register**, and necessary **CRM Reports**.

This will also reflect in **Browse**.

Reports: Progress Reports:

1. When emailing the progress report, you will be asked to enter a subject for the emails. The current subject description is given as the default, which you may change.

Please note: this means the subject will no longer reflect in English/Afrikaans according to the learner's report language.

v21.06.07

Administrations: Absentees: Attendance:

1. **Calculate** menu option: This process has been refined to improve the overall time taken.

v21.06.03

This version includes database changes needed for the Mark Book.

Subjects: Mark Books: Import SA-SAMS Subjects:

1. The task and sub task abbreviations have been increased to 15 characters.

Reports: Progress Reports:

1. Where necessary, the 15 characters for task descriptions are used.

Send SMS / Email to second debtor:

Finances: Debtors: Details:

1. A cell phone number and email address have been added for the second debtor.

The second debtor details have moved to the bottom of the screen.

Administration: Learners: Learners Functions:

Debtors option:

1. When updating the debtor details, the second parent's cell phone number and email address are included for the second debtor.
2. The function has been corrected so that the main debtor is not duplicated to the second debtor.
3. Please note: on the **Family Details** screen, the parents "**Responsible for Account**" will be used.
If no parents are marked as responsible, the first listed parent will be used.

Finances: Debtors: SMS:

1. If a second debtor cell phone number exists, the message will also be sent to this number.
The message will be tailored to the second debtor's name.
2. Numbers that only have the country code, without a number, will not be accepted for either the first or second debtor.

Finances: Debtors: Statements:

1. If a second debtor email address exists, the report will also be sent to this address.

File: ACT: Import Errors:

1. When importing from ACT, the error, "Could not activate subject for admin no:...", was displaying whether a subject was activated successfully or not. This has been corrected to only show the error when there is a problem.

CRM: Class Register:

CRM: Period Register:

1. On the menu, **Delete: Misdemeanours:**

Only relevant misdemeanours for the current day, will be shown.

CRM: CRM Reports:

1. If you wish to add a customised report to this list, please contact SASPAC support for assistance.
2. Please note, there are no filtering capabilities for these customised reports.

Please install the latest Reports update.

General - System Update:

1. When re-creating the primary keys for the database tables, any errors will be displayed.

CRM: Class Register:

CRM: Period Register:

2. On the menu, **Delete: Misdemeanours:**
If misdemeanours do not need approval, all misdemeanours will be shown.
If misdemeanours need approval, only those needing approval will be shown.
3. All relevant misdemeanours for the year, not just the current day, will be shown.

CRM: Class Register:

1. Past dates will now accurately display whether the register has been completed or not.

Finances: Creditors: Purchase Orders:

Finances: Debtors: Statements:

1. When sending a report by email, the following error has been fixed:
"Server has not yet been opened."

Finances: Debtors: Statements:

1. When printing "According to debtor", emails will not be sent to debtors who have opted not to receive statements.

Finances: Debtors: SMS:

1. The total number of characters allowed has been increased from 160 to 1224.

Finances: General Ledger: Financial Reports:

1. **Trial Balance:** The error of showing all departments, instead of selected departments, has been fixed.

Administration: Personnel: Details:

1. The list of staff types has been increased.
This is the same list used in SA-SAMS.

Attendance: Reader Settings:

1. The check boxes have been replaced with a list of all the staff types.

Please note, the Staff tab for every reader must be redefined.

2. The **All** check box will select / deselect all list options.

Attendance: Attendance Staff:

1. This function includes the extended range of staff types.
The screen layout has been re-designed to accommodate this.
2. The **All** check box will select / deselect all list options.

Attendance: Staff Reports:

1. This function includes the extended range of staff types.

Administration: Personnel: Qualifications:

1. Use this function to capture qualification and teaching load information. This information will be exported to SA-SAMS. Educators will have four tabs, staff members will only have the **Qualification Details** tab.
2. **Qualification Types** tab: Tick all relevant qualifications attained by the educator.
3. **Qualification Details** tab: Tick the qualifications attained, and enter the year and institution. The **Subjects** button allows you to capture department listed subjects, and subjects not listed by the department. These subjects are loaded from the department subject list, edited when you import your mark structure from SA-SAMS.
4. **Subject Specialisations** tab: Enter the years of training and teaching. These subjects are loaded from the department subject list, edited when you import your mark structure from SA-SAMS.
5. **Teaching Load** tab: Enter the confidence level for the subjects the educator is currently teaching.

Administration: Personnel: Details:

1. The information on the **Qualifications** and **Subjects** tabs are no longer relevant for, or exported to, SA-SAMS. Please use the new **Qualifications** function. These tabs are still available for you to make use of.
2. The **Qualifications** button on the **Qualifications** tab will display the new **Qualifications** function for only that educator.

Administration: Learners: Details:

1. **History** menu: You can press F2 while standing on a date to clear it.

Attendance: Attendance Learners:

1. Instead of reading data from fingerprint readers, you can choose to read from a CSV file.
To use this option, tick "Import from CSV File", and enter the file path.
The file must have the admission number and clock-in time of the learner, separated by a comma.
All grades will be updated for the selected date and department.
2. The selected date must be a school day.

Administration: Learners: Photos:

1. The export will include learner and educator photos.
2. You can import learner and educator photos.
The import has been split into two menu options for the learners and educators for easier file selection.

CRM: Period Register:

1. **Delete: Misdemeanours:** This menu option will be available if you do not send SMS messages for misdemeanours.
i.e. If the following selection is ticked, you will not be able to delete misdemeanours: **School: Communication Setup: Misdemeanours tab:** "Send messages for misdemeanours".

**Saspac ERP
Release Notes**

V21.03.12

Attendance: Attendance Staff:

1. You can save the attendance with errors in the transactions (red lines). This will allow you to keep an accurate record of where the educator has not completed their attendance.
When saving, you will be warned if there are transactions with errors, and may choose to continue.
2. When editing attendance transactions from the **Edit** button, you do not have to supply the Out time.
If no Out time is supplied the Hours Worked will be 0.
3. Where there are no transactions, and the educator is not on leave, you can tick the **No Scan** column to signify this. The row will be highlighted in purple.

Administration: Absentees: Absentees per Class:

1. The learners may be sorted by name, or by gender.

Main Form:

1. The error, "Request timed out", that may occur when refreshing the SMS credits, will not be displayed. The status panel will show "Unknown" for the critical and non-critical SMS's.

Finances: Debtors: Reports:

1. **Debtors Analysis** report: The duplication error on the primary key has been fixed.

Administration: Learners: Details:

Administration: Personnel: Details:

1. When saving a new learner/educator, the photo record is inserted to avoid later errors.

CRM: Period Register:

1. For the pop-up menu item, "**Send a SMS to the Parents**": instead of showing an error for each invalid cell phone number, an error will only be shown if all cell phone numbers for the family are invalid. If there is an invalid number, a warning will be shown, then the SMS will be sent to the valid numbers.

CRM: Roster:

1. When adding a subject to a period, a 6th key may be added for that subject and grade.
This key can be selected on the Period Register.

v21.02.05

Administration: Learners: Details

1. When saving, the intermittent Learners NSC duplication error has been fixed.

v21.02.01

CRM: Roster:

2. When adding a subject to a period, you can choose up to 5 keys for that subject and grade.

These keys can be selected on the Period Register.

v20.12.12

Messenger: Cancel SMS:

1. An audit is kept of which user cancelled an SMS.

Subjects: Marks: Subjects and Marks:

1. The automatic consolidation has been corrected to match the manual consolidation when rounding.

v20.12.09

vBooks:

1. The URL used to update vBooks has been changed.

Exchange: Export to Pastel:

1. Pastel Accounting 18 has been added as an option.

Finances: Debtors: Statements:

1. Transactions allocated to next year will show correctly.

V20.10.30

Finances: Creditors: Details:

1. Transactions tab: the balance brought forward will be displayed at the top of the grid.

Reports:

1. For reports using a temporary database, the security on each table has been updated. This should fix errors with being unable to open the report because the server is not open.
2. The Printing and Design of reports have both been amended.

Main Form:

The status bar at the bottom of the main screen has been changed:

1. The Machine, Date, and Time panels have been removed.
2. Four SMS panels have been added:
 - Critical SMS balance
 - Number of critical credits waiting to be sent
 - Non-Critical SMS balance
 - Number of non-critical credits waiting to be sent.
3. These SMS panels will be updated every 5 minutes.
 - If there is no internet connection, or no response from the server, the balance will be shown as "Unknown".
4. If the number of credits waiting to be sent is greater than the corresponding balance, the status bar will turn a light-red colour.

Login:

System: Users:

System: Passwords:

1. The password length has been increased to 30 characters.

Login:

1. The width of the form has been increased to accommodate longer user ID's and passwords.

Administration: Learners: Details:

1. The validation details for determining an ID number have changed. Therefore the citizenship is no longer validated against the ID number.
2. The problem with the Immigrant status not saving has been fixed.
3. History menu: Entered and Left School: Rows can be deleted from the grid.

Finances: Debtors: Exemptions: Edit button in grid:

1. When saved applications are opened, the correct Actual values, Fees, and Percent will display.

- - - - -

Mark learners to delete after Year End:

Administration: Learners: Details:

1. A tick box, "Delete after year end", has been added to the top of the screen. This will allow you to track any learners that will not re-register in the new year. When the Year End process is run, any learners marked with this tick box will be archived.
2. When selecting this tick box, a drop-down list will appear for you to select the reason for the learner leaving.
This reason cannot be death.

Administration: Learners: Browse:

1. From the **Learners Details** screen, the "Delete after year end" tick box, and the corresponding reason for leaving, have been added to Browse.
2. These fields can only be viewed, not edited.

v20.09.11

Administration: Personnel: Details:

1. When deleting an educator, the error with the invalid "TeachingConfidence" column has been fixed.

Finances: Debtors: Batches: Direct Deposits:

1. When duplicating the previous line of the grid, the column Allocation Year value will be included in the duplication.

V20.09.01

Please install the latest Reports Update V20.09.01

Learner Administration Permission:

Users that will archive, restore or delete learners, must be assigned permission.

An audit table will keep track of these activities.

System: Users:

1. **Details** tab: 3 tick boxes have been added to define whether each user may archive, restore or delete learners.

Deleting learners refers to totally removing them from the system.

2. These values are set to false as the default, and will need to be updated for the relevant users.

Administration: Learners: Details:

1. Learners may only be archived, restored or deleted if the user has the relevant permissions.

Administration: Learners: Learners Functions:

1. **Archive** option: This deleted learners from the archive. This option is invisible, unless the user has permission to delete learners.

Administration: Learners: Bulk Learners Delete:

1. This form will only open if the user has permission to archive learners.

Please install the latest Reports Update

General:

1. The SASPAC database has been password protected. The database login, user, and password have been changed.
2. Should you need login details when dealing with the reports, you may use these details for a read-only user:
Login ID: **Saspac**
Password: **!@P@c\$as99!**
3. The GDE Export program login was changed as well. Please update SASPAC ERP before running the GDE Export.

Main Form:

1. Two new panels have been added at the bottom of the main screen.
If you use SMS's, these will show your critical and non-critical SMS balances.
They will be updated every 5 minutes.
If there is no internet connection, or no response from the server, the balance will be shown as "Unknown".

System: Database:

1. Backup tab: The Schedule button has been removed.

Exchange: Export to SA-SAMS:

1. This function has now been removed from ERP. Please use the SASPAC to SA-SAMS program to handle exporting data to SA-SAMS.

Administration: Absentees: Educator Absentees:

The absentee reasons have been edited to fall into line with the SA-SAMS reasons.

1. The reason "Unknown" has been deleted.
2. Four new reasons have been added:
Approved as comorbidity
Illness that requires a quarantine period
Special leave: training
Not attending school as per timetable
3. Educators may use the reason "Annual Leave".
4. These reasons have been included in the validation for exporting to SA-SAMS.

Administration: Learners: Lookup Codes:

The absentee reasons have been edited to fall into line with the SA-SAMS reasons.

1. Three new reasons have been added:
Comorbidity
Illness Requiring Quarantine
Absent According to Timetable
2. These reasons have been included in the validation for exporting to SA-SAMS.

Administration: Learners: Details:

1. If there was a validation error on a tab, the continuous loop that resulted has been fixed.
2. The "Type Mismatch" error when restoring a learner that is marked active after next year, has been fixed.

Administration: Enrolments: Search: Edit button:

1. You can search the Previous School list by typing multiple characters.

Administration: Enrolments: Transfer:

1. SMS's will only be sent to rejected applications once.

Report Update:

1. **Messenger: Messenger:** when printing the replies report, the missing times have been inserted.
2. **Reports: Reporting: Learners: Registration Form:** This report has been updated to be more in line with the **Learners Details** screen.
(Please see below for information on the **Learners Details** screen)

Re-arrangement of Learners Details:

Administration: Learners: Details:

1. When opening the screen, initial data will be loaded.
Thereafter, the information on each tab will only be loaded when you view the tab.
2. Information on the first three tabs has changed places.
This was done to facilitate loading the tabs one at a time.
The Immigrant and ID Number information is grouped on the first tab.
The Hostel information, and some items from the bottom of the first tab, have moved to the second tab.
Maternity leave is on the third tab
3. The following information has been deleted from the learners module as it is no longer used:
Primary Language
Second Primary Language
Additional Language
Second Additional Language
Other Language
Other Activities

Administration: Learners: Setup:

Please check your details, and re-save this screen.

1. The Learner's Details tab has been re-arranged to match the order of information in the **Learners Details** screen.
2. The Primary Language etc., has been deleted from the second and third tabs.